

REGULAR MEETING OF THE CITY COUNCIL, CITY OF SHALLOWATER JUNE 16, 2026. WITH THE FOLLOWING MEMBERS PRESENT:

ROYKING POTTER
MAYOR
RUSSEL MOSES
CITY ADMINISTRATOR
NIKKI CORONADO
CITY SECRETARY
BETHANY BROWN
DEPUTY CITY SECRETARY
WILL GRIFFIS (VIA PHONE CONFERENCE)
ATTORNEY

ALDERMAN:

JASON WHITE
CHRIS CODY
TROY WHITE
ASHLEY CARR

Others Present: Leonard Nail, Jessica Carothers, Jeremy Stewart, Gary Vaughn, Bernadette Vaughn, Brady Wuensche, and Scott and Sheila Schleicher

Pledge of Allegiance: The meeting was called to order at 7:00 p.m. by Mayor Royking Potter.

Invocation: Invocation was offered by Alderman Cody.

Open Forum: Mayor Potter commended the utility department and staff at city hall for a job well done over the weekend with the water main break. He said he was so proud of the department and how everything was handled with professionalism, speed, and accuracy. Alderman Jason White said it was a major deal and could have been much worse than what it was and thanked Ruben and the department for their efforts. Chief Buck said he was out watching the guys and said they did a phenomenal job. The council was very impressed by the work done and thanked Ruben and his department.

Public hearing on a variance request to place a carport at 1301 7th for Ms. Vaughn: The public hearing was open at 7:02

Department Reports:

Fire Department: Chief Cory Buck presented a written report. There were no questions. He mentioned they have added the new reporting software from the switch. He said the sky

is the limit with this reporting and said if there was anything in particular the council would like to see on the reports to let him know and it can be included. He said there was another electrical fire in the city and that the guys did a great job of getting it contained quickly. Mayor Potter asked if the department would be in attendance for the memorial service of the Odessa fire fighter that lost his life in a fire. Chief Buck said the guys will meet up with them to escort his body into Lubbock. He said the department will have a command vehicle at the funeral on Tuesday.

Emergency Management: Chief Cory Buck presented a written report. There were no questions.

Municipal Court: Judge Henson submitted a report to council. There were no questions.

Police Department: Chief Brian Williams presented a written report. There were no questions. Chief Williams said Officer Schlueter will be off FTO towards the end of July and will help us get back to a more normal schedule. He said Officer Carrillo will go back to the doctor at the end of the month and will hopefully get released. Officer Andrews goes back to the doctor July 6 and hopefully would get released as well. Chief Williams said the county has been helping cover our department and said they have done a good job.

Consider and discuss amendments to motor scooter ordinance to include e-bikes

Chief Williams said they had to add some things to the scooter ordinance to include E-bikes. He said only scooters in class 1, 2, and 3 are legal because of the different levels of speed and power they offer. A class 3 requires a person to be 15 years or older to ride it. The ordinance still requires helmets to be worn and obeying all traffic laws. Chief Williams said what is not allowed on the streets are the E-dirt bikes and E- mini bikes. Those can only be used on private property. If they are operated in the city limits on city streets, the person will be ticketed and with summer here, we might see some of that. He mentioned that the city attorney had looked it over and got confirmation that it all looked good. Officer Claunch also mentioned that the department will be in touch with the school and they can then share the ordinance on their parent portal to make sure every citizen is aware. He said Nikki will also be getting it on the city website. The city attorney, Will Griffis said he thinks we should go ahead and publish it in the Idalou Beacon as well. Alderman Ashley Carr made a motion to accept the amendments made to the ordinance. Alderman Jason White made the second. The motion carried with 4 in favor and Alderman Wade Waltisperger absent.

Consider and discuss Task Force memorandum with the U.S. Immigration and Customs Enforcement

Chief Williams said he was contacted by the federal agency that runs the 287 Task Force. He said he knows of some other agencies that are doing it and basically, they work as an ICE agent after 40 hours of online training. If the department stops someone that might be illegal, that person would be run through ICE and the agency would decide what they wanted our department to do with them. Mayor Potter asked what the benefit to the city would be. Chief Williams said after everyone has been through the class and the first arrest is made, the city would receive \$100,000. It's \$15,000 for every quarter for every officer that's on it for equipment, IT needs, etc. Chief Williams said the department will not be out knocking on doors trying to locate people. He said they don't know how long it will last but right now the money is there and it is cheaper to train our local department than bringing someone else in. Mayor Potter thought it was a good idea. Alderman Troy White asked if the task force obligations will take away from our department's local obligations? Chief Williams said no. He said he would have the memorandum next meeting. Alderman Jason White made a motion to participate in the 287 Task Force. Alderman Ashley Carr made the second. Motion carried with 4 in favor and Alderman Wade Waltisperger absent.

Code Enforcement:

Officer Claunch presented a report to council. There were no questions. Officer Claunch said the numbers on mowing and keeping properties clean will probably go up as we've gotten so much rain. He will stay on top of that to ensure people are taking care of their properties. He wanted to get an opinion on an issue he has been seeing. He said there is a property on 13th street that had a fire and now has a massive hole in the roof. He said there have been people going in the property at night and staying there. This is a safety concern. He asked what we can do to stop them from going in. Will Griffis said he thinks there is an ordinance on file showing that you have to keep your home in good repair and will research that. He suggested putting notices on the door and reaching out to the property owner first. Chief Buck added that it is up to the property owner to secure their property.

Public Works: Ruben Ponce presented a report to council. Alderman Ashley Carr said the department is amazing and has done a great job. There were no questions.

Consider and discuss Water/Sewer updates-Parkhill:

Jessica Carothers from Parkhill presented a report to the council. She said we have started the HB500 application. The water and wastewater design are 90% complete and are currently in constructability review. The infrastructure improvements, tank, pump station, and waterline designs are at 90%. The rehab design is currently at 60% and is currently in QA/QC where a senior design associate will look it over. Constructability will begin soon. The wellfield design is at 90% and is currently in QA/QC to review and constructability review will begin soon.

Consider and discuss city attorney position

Attorney Will Griffis informed the council that he has received another job offer that he will be taking on July 1. Will has a recommendation of a person in the Lubbock office but she does not have much experience with municipal law as of this time. Mayor Potter said he has some calls to make on other potential attorneys that the city could benefit from. Mayor Potter thanked Will for his many years of service to the City of Shallowater and spoke very highly of him. Will said he thinks he started around 2013-2014 and said he has enjoyed working with the city and thinks the city is going in a good direction. Alderman Troy White asked Will where he will be going. He said he got an offer to be an in-house attorney for a robotics company. The council congratulated him on his new position. Will said he will still be available to the city for the time being until we get a new attorney. Mayor Potter said we will move quickly on finding an attorney. The item was tabled until further research can be done.

Consider and discuss utility payment import interface through Tyler Technologies

Nikki explained the credit card payments taken through doxo has been phenomenal. They are easy to work with and user friendly. Our Incode software with Tyler Technologies offers an import feature that will work with doxo to streamline the online payment process for faster and more accurate submissions in the customer accounts. Nikki said the import feature would add about \$730 a year to our Tyler Technology bill. Alderman Jason White made a motion to purchase the import feature from Tyler Technologies. Alderman Ashley Carr made the second. The motion carried with 4 in favor and Alderman Wade Waltisperger absent.

Consider and discuss Tx Health rerate for 2026-2027 fiscal year

Nikki explained that with the current plan in place, we ended up with a 7% increase for the renewal. That is an increase of \$69.12 difference from our current rate. The current medical plan rate for employees is \$987.40/ month. Keeping our current plan and including the 7% increase as of 10/1/2026 will take the employee total to \$1,056.52/ month. There were other options as far as different plans but Nikki thinks its best to stay with what we have now. Russel Moses agreed. Alderman Ashley Carr made a motion to accept the 7% increase and stay with the plan we have now. Alderman Jason White made the second. The motion carried with 4 in favor and Alderman Wade Waltisperger absent.

Consider and discuss a variance request to place a carport at 1301 7th for Ms. Vaughn

Mayor Potter said he knows the Vaughns well and the work that will be done will be quality. Alderman Ashley Carr made the motion to grant the variance request for the carport. Alderman Jason White made the second. The motion carried with 4 in favor and Alderman Wade Waltisperger absent.

Consider Minutes from Previous Meeting: Alderman Ashley Carr motioned to approve the minutes as written, Alderman Troy White made the second. The motion carried with 4 in favor and Alderman Wade Waltisperger absent.

Consider Financial report: Alderman Chris Cody motioned to accept the financial report, Alderman Carr made the second. The motion carried with 4 in favor and Alderman Wade Waltisperger absent.

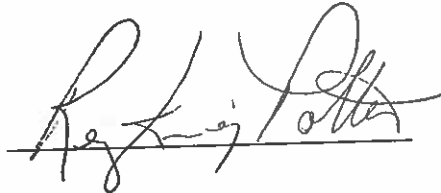
Consider Bills payable: Alderman Troy White motioned, Alderman Ashley Carr made the second. The motion carried with 4 in favor and Alderman Wade Waltisperger absent.

Open Forum was closed at 7:46 p.m.

There being no further business, meeting was adjourned at 7:46 p.m.



Nikki Coronado, City Secretary



Roy King Potter, Mayor