

REGULAR MEETING OF THE CITY COUNCIL, CITY OF SHALLOWATER, SEPTEMBER 19, 2023 AT 7:00 P.M. WITH THE FOLLOWING MEMBERS PRESENT:

ROYKING POTTER

MAYOR

ASHLEY CARR

ADMINISTRATIVE ASSISTANT

AMANDA CUMMINGS

CITY SECRETARY

WILL GRIFFIS (VIA CONFERENCE CALL)

CITY ATTORNEY

RUSSEL MOSES

CITY ADMINISTRATOR

ALDERMAN:

CHRIS CODY

JASON WHITE

TROY WHITE

KYLE YEAGER

Others Present: Ruben Ponce, Shawn Claunch, James Andrews, Brian Williams, April Sargent, Leonard Nail, Scott Schleicher, and Clay Grossman

Pledge of Allegiance: The meeting was opened at 7:05 p.m. by Mayor Potter.

Invocation: Invocation was offered by Mayor Pro Tem Chris Cody.

Public Hearing on the Proposed 2023-2024 Fiscal Year Budget: Public hearing was opened at 7:06 p.m.

Public Hearing on the Proposed 2023 Property Tax Rate the Voter Approval Rate of \$0.594766 Per \$100 Valuation: Public hearing was opened at 7:06 p.m.

Open Forum: Open forum was opened at 7:05 p.m.

Department Reports:

Fire Department: Chief Buck's report stated that the contract for fire suppression services from Lubbock County has arrived for the next fiscal year. The contracted amount for the fiscal year 2023-2024 came in at \$149,240.00 less the \$50,000.00 for the new truck loan bringing us to \$99,240.00. This was an increase from \$83,900.00 with the deduction of the \$50,000.00 loan payment from last year. It stated that Lubbock County will also be doing a critical needs funding for the fire department as well this year like they have done the last several years. The fire department has received \$45,454.00 each year and Chief Buck feels confident that this is what they will receive again. The report stated that the engines will be

going in for their yearly maintenance and repairs this month and the fire department will be painting all fire hydrants in the city this month as well. The fire department will be participating in the Harvest Festival Parade on October 14th.

Consider and Discuss the 2023-2024 Interlocal Agreement Between Lubbock County, Texas and City of Shallowater for Fire Suppression and Rescue Services:

Alderman Cody made the motion to accept the 2023-2024 interlocal agreement between Lubbock County, Texas and City of Shallowater for fire suppression and rescue services. Alderman Yeager made the second. Motion carried with four in favor and Alderman Scarlett absent.

Emergency Management: No new business.

Municipal Court: Judge McAuley stated that we have eight current cases, three truancy cases, one pre-trial, seven payment plans, five taking drivers safety, nine deferrals and ninety-seven warrants.

Police Department: Chief William's stated that the new truck is waiting for equipment to be installed by Integrity Auto (Lubbock). He said that they are waiting on the console to come in as the old one didn't fit but they were able to re-use the cage, radar, radio and lights off the old patrol truck. Chief Williams stated that Officer Rodriguez moved to part-time position with department and introduced Officer Travis Nickelson that started on August 23rd. He stated that Officer Sargent is off FTO and patrolling on her own. Chief Williams stated that a warrant roundup is scheduled with Lubbock SO between October 18th and October 25th. He also stated that new radios were ordered from City of Lubbock radio shop and the grant for in-car cameras funded on August 1st.

Code Enforcement: Officer Claunch stated that per council recommendation, he had sent a certified letter to a resident who is in code violation and there has been no response. He stated that per our policy the resident would have ten days after receiving the letter to comply. Officer Claunch asked the council what their recommendation would be moving forward. The council consulted with Judge McAuley and decided that the next step would be to serve the resident in person with the letter to comply. Judge McAuley stated that if that didn't work, the next step would be to issue a warrant.

Public Works: Water drawn from our well field totaled 617,900 gallons; 88% of which was treated and distributed, totaling 533,900 gallons. Rejected wastewater from the Water Treatment Plant was 66,100 gallons- about 12%. Water demand from the City of Lubbock came to 12,693,000 gallons, constituting 93.5% of our total water usage for the month due to ongoing issues with the EDR system. Wastewater flow for the month was 6,555,900 gallons, with an average flow of 211,480 gallons per day, putting us at 73% of system capacity for the month. Public Works employees completed several projects this month including the installation of a new stop and street sign at Clovis Rd & Ave G, fabricating a barrier for and installing a new fire hydrant by O'Reilly Auto Parts, and assisting the school with the renewal of the crosswalks across Avenue L and 12th St. The crew also assisted in the setup and clean up for both the Annual BBQ Cook-off and the Catholic Church Jamaica. New water taps were performed at 820 Ave U, 505 & 511 Ave V, and updated the water meter for 1305 9th. The crew performed emergency repairs on water service lines at 502 Ave S, 518 Ave R, and 1410 & 1406 11th due to their being hit by the bore crew for Kinetic. One sewer repair was made to a cracked main at 705 13th St as well. One issue at the water treatment plant was identified and rectified, with team members tearing down one EDR stack and replacing faulty components, restoring water quality and production to standard. Work has also begun on a project to identify and replace faulty and dead water meters across the city. Public Works employees continue to work on grounds upkeep Citywide, pothole repairs, and mowing/ shredding along with continuing their education and intensive record keeping overhaul.

Consider and Discuss Water and Sewer Updates and Engineering Report-

Leonard Nail, Parkhill: Leonard stated that the surveyors have been out surveying the sewer line and have found that the project to run under highway 84 is not an option due to the gravity of the line. He stated that the only option available is to run the line to the new lift station and back to the sewer plant.

Consider and Discuss Sealed Bids for 2010 and 2012 Dodge Chargers: Alderman J.

White made the motion to accept the highest bids for the 2010 and 2012 Dodge Chargers. Alderman Yeager made the second. Motion carried with four in favor and Alderman Scarlett absent. The 2010 Dodge Charger was awarded to Zeb Price for \$1,152.00. The 2012 Dodge Charger was awarded to Nathan Kaufman for \$825.00.

Consider and Discuss Emergency Sewer Project that Affects Public Health and Safety to Repair/Replace the Main Wastewater Transmission Line Under HWY 84 and Appoint Authorization to Mayor Potter to Accept the Bid on Behalf of the City: Alderman Yeager made the motion to approve the emergency sewer project that

affects public health and safety to repair/replace the main wastewater transmission line under Hwy 84 and appoint authorization to Mayor Potter to accept bid, not to exceed two-million dollars, on behalf of the city. Alderman Cody made the second. Motion carried with four in favor and Alderman Scarlett absent.

Consider and Discuss City of Lubbock Interlocal Wholesale Water Sales Increase:

Amanda Cummings explained that as of October 1, 2023 the City of Lubbock is increasing their base charge and volume charges. Alderman Yeager made the motion to accept the City of Lubbock interlocal wholesale water sales increase. Alderman J. White made the second. Motion carried with four in favor and Alderman Scarlett absent.

Consider and Discuss Raftelis Study Recommendations for Water and Sewer Rates for 2023-2024 Fiscal Year:

Alderman J. White made the motion to accept and implement the recommendations from Raftelis for water and sewer rates for the 2023-2024 fiscal year as follows:

Water Base and Consumption Rate Tiers

Residential Base- 0-3 (units are per 1,000 gallons) Minimum Bill \$19.08

Senior Base- 0-3 (units are per 1,000 gallons) Minimum Bill \$15.00

Commercial Base- 0-3 (units are per 1,000 gallons) Minimum Bill \$19.08

4-7 \$5.83 per 1,000 gallons
8-12 \$6.36 per 1,000 gallons
13-19 \$6.89 per 1,000 gallons
20-24 \$7.42 per 1,000 gallons
25-29 \$7.95 per 1,000 gallons
30-34 \$8.48 per 1,000 gallons
35-39 \$9.01 per 1,000 gallons
40-44 \$9.54 per 1,000 gallons
45-49 \$10.07 per 1,000 gallons
50,000 + \$10.60 per 1,000 gallons

Bond Charges

Residential \$30.28 per meter

Senior \$25.00

Commercial \$30.28

Lubbock Water Charge

Residential \$45.48

Senior \$25.00

Commercial \$45.48

Wastewater Rates

Residential Base 0-3 (units are per 1,000 gallons) Minimum Bill \$19.08

Senior Base 0-3 (units are per 1,000 gallons) Minimum Bill \$15.00

Commercial Base 0-3 (units are per 1,000 gallons) Minimum Bill \$24.38

4,000+ \$2.12 per 1,000 gallons with a \$32.08 maximum charge for Residential

4,000 + \$1.10 per 1,000 gallons with a \$32.08 maximum charge for Senior

4,000 + \$2.10 per 1,000 gallons and Commercial does not have a maximum charge.

Alderman Yeager made the second. Motion carried with four in favor and Alderman Scarlett absent.

Consider and Discuss Raftelis Rate Study Proposal Phase 2: Alderman J. White made the motion to accept the proposal from Raftelis for phase 2 of the rate study. Alderman Yeager made the second. Motion carried with four in favor and Alderman Scarlett absent.

Consider and Discuss Resolution Nominating Lubbock Central Appraisal District

Board Members: Alderman J. White made the motion to nominate Brady Goen for the Lubbock Central Appraisal District Board. Alderman Yeager made the second. Motion carried with four in favor and Alderman Scarlett absent.

Consider and Discuss Ordinance 2023.09.19A to Adopt the 2023-2024 Fiscal Year

Budget: Alderman Cody made the motion to adopt the 2023-2024 fiscal year budget which will raise more total property taxes than last year's budget by \$117,218.62 and of that amount \$39,180.31 is tax revenue to be raised from new property added to the tax roll this year. Alderman T. White made the second. Motion carried with five in favor and Alderman Scarlett absent in a record vote as follows:

Alderman Cody in favor

Alderman Yeager in favor

Alderman T. White in favor

Alderman J. White in favor

Alderman Scarlett absent

Mayor Royking Potter in favor

Consider and Discuss Ordinance 2023.09.19B to Ratify the Property Tax Revenue Increase in 2023-2024 Fiscal Year Budget:

Alderman Cody made the motion to ratify the property tax revenue increase in 2023-2024 fiscal year budget. Alderman Yeager made the second. Motion carried with five in favor and Alderman Scarlett absent in a record vote as

follows:

Alderman Cody in favor

Alderman Yeager in favor

Alderman T. White in favor

Alderman J. White in favor

Alderman Scarlett absent

Mayor Royking Potter

Consider and Discuss Ordinance 2023.09.19C to Adopt the 2023 Property Tax Rate

Proposed Voter Approval Rate of .594766 Per \$100 Valuation:

Alderman Cody made the motion that the property tax rate be increased by the adoption of a tax rate of .594776 per \$100 valuation, which is effectively a 4.5 percent increase in the tax rate. This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 3.5 percent and will raise taxes for maintenance and operations on a \$100,000.00 home by approximately \$26.14. Alderman J. White made the second. Motion carried with five in favor and Alderman Scarlett absent in a record vote as follows:

Alderman Cody in favor

Alderman Yeager in favor

Alderman T. White in favor

Alderman J. White in favor

Alderman Scarlett absent

Mayor Royking Potter

Consider Minutes of Previous Meeting: Alderman J. White made the motion to approve minutes from previous meeting. Alderman Yeager made the second. Motion carried with four in favor and Alderman Scarlett absent.

Consider Financial Report: Alderman Cody made the motion to approve the financial report. Alderman J. White made the second. Motion carried with four in favor and Alderman Scarlett absent.

Consider Bills Payable: Alderman J. White made the motion to approve the bills payable. Alderman Yeager made the second. Motion carried with four in favor and Alderman Scarlett absent

There being no further business, meeting was adjourned at 8:56 p.m.

Amanda Cummings, City Secretary

Royking Potter, Mayor