

REGULAR MEETING OF THE CITY COUNCIL, CITY OF SHALLWOATER, JUNE 3, 2025 AT 7:00 PM  
WITH THE FOLLOWING MEMBERS PRESENT:

CHRIS CODY  
MAYOR PRO TEM  
RUSSEL MOSES  
CITY ADMINISTRATOR  
NIKKI CORONADO  
CITY SECRETARY  
WILL GRIFFIS  
CITY ATTORNEY (VIA CONFERENCE CALL)

ALDERMAN:  
JASON WHITE  
TROY WHITE  
WADE WALTISPERGER

**OTHERS PRESENT:** Leanord Nail, Marla Henson, Nolan Henson, Ruben Ponce

### **PLEDGE OF ALLEGIANCE**

**INVOCATION:** Invocation was offered by Mayor Pro Tem Chris Cody.

**OPEN FORUM:** Open forum was opened at 7:05 pm by Mayor Pro Tem Chris Cody

**PUBLIC HEARING FOR A VARIANCE REQUEST FOR A CARPORT TO BE PLACED AT 1111 14TH FOR MR. JOSE CRUZ:** Mayor Pro Tem opened the hearing at 7:05.

### **CONSIDER AND DISCUSS CURRENT AND FUTURE FINANCIAL ADVISOR / AUDIT**

Russel mentioned that Bollinger sent an agreement that was double the cost of previous audits so we wanted to look into other options. Nikki contacted Fermin Ramirez who came very highly recommended. Fermin said we could use the firm for our accounting services and he would do the actual audit. Troy asked for clarification on what Fermin's role will be. Russel explained that before, Fermin would take over the duties that Bryce Wilson was helping with and the auditor would stay the same. After visiting with Fermin, we think it will be better to streamline everything and have Atlas Firm help us with our accounting and Fermin will do the audit. Mayor Pro Tem Chris Cody mentioned that he has spoken to some other associates and Atlas Firm has a really good reputation. Nikki said that she had spoken with Fermin and he will have something for the council on the next meeting.

### **CONSIDER AND DISCUSS PARKHILL CONTRACTS**

Leonard mentioned that the contracts have been sent to Will for review. He said the contracts had been signed and waiting for execution. Will mentioned that he has looked over the contracts and had a few questions. Will asked when Parkhill is expecting the payment? Leonard said payment will not be until the funds are released by the TWDB in September or October. It will not be immediately. Will asked what kind of work they will be doing before the funds are released or are

we going to be at a standstill? Leonard said no. We are waiting to get the contracts executed but that they have already started the design process of the water and wastewater treatment and infrastructure in the well field and getting everything in line. He said they will basically do the work and know they will be getting paid later. This will help stay on schedule with the City of Lubbock. Will said it references a resident project representative. Is that built into the cost? Leonard answered that it is built into the water treatment and wastewater treatment. Those are more static. The infrastructure side is a little more fluid because we don't know exactly what that scope will be until it is completely defined after its designed and then we will know for sure. Will said he thinks it looks good. Troy then asked if the fees would be subject to change at all if things changed? Leonard said that there is always room for negotiation. He said the fees are not necessarily tied to the cost of the project. The fees are associated with the time it will take for the project. Leonard said this is where the CIP will come in handy. Troy said the CIP meetings will be starting back up next week. Troy said he will try to get the next CIP meeting scheduled for June 10, 2025. Leonard said once a month he will start providing updates on the projects with a running log to make it easy to see what has been approved and what is still needed to be done and approved. The council thanked Leonard for all his hard work.

#### **UPDATES ON WATER SOURCE - PARKHILL**

Russel said we signed for the water source last week. Mayor Potter and Casey Jones signed the papers through Service Title and the checks have been sent. Our water source is secured. Leonard said that it is great news and that the TWDB would be pleased. Alderman Wade Waltisperger asked Leonard where the elevated water storage tank would be located. Leonard said it would be on the north side near the Highland subdivision and the High School.

#### **CONSIDER MINUTES OF PREVIOUS MEETING(S)**


Alderman Wade Waltisperger made a motion to accept the minutes as printed. Alderman Jason White made the second with 3 in favor and Alderman Yeager absent.

#### **CONSIDER AND DISCUSS A VARIANCE REQUEST FOR A CARPORT TO BE PLACED AT 1111 14TH FOR MR. JOSE CRUZ**

Alderman Jason White made a motion to accept the variance request for a carport at 1111 14<sup>th</sup> for Mr. Jose Cruz. Alderman Wade Waltisperger made the second. Motion accepted with 3 in favor and Alderman Yeager absent.

Open forum was closed at 7:26 PM.

There being no further business, meeting was adjourned at 7:27 PM.

  
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NIKKI CORONADO, CITY SECRETARY

  
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CHRIS CODY, MAYOR PRO TEM